

## **Partner Registration Form**

# 1. Company details:

Company Name		Abbreviation			
Street Address					
City		Egypt			
Postal Code					
Telephone		Fax			
Website					
Legal form					
Tax Card #					
Trade Registry #					
Authorized signato	ory name				
2. Business details:					
Nature of Business					
How long your bus	iness been established?	Number of Employees			
Number of Sales staff and technical team					
Certifications					
L					
Brief about your company					
Brief about your co	ompany				
Brief about your co	ompany				
Brief about your co	ompany				



## 3. Contact Information:

Primary Contact Name						
Telephone		Email				
Managing Director						
Telephone		Email				
Sales contact						
Telephone		Email				
Purchasing contact						
Telephone		Email				
4. Financial Information (to be completed by Finance department)						
Finance Manager						
Finance Manager Telephone		Email				
	ntact	Email				
Telephone	ntact	Email				
Telephone	ntact	Email Email				
Telephone Accounts Payable Co	ntact					
Telephone Accounts Payable Co						
Telephone Accounts Payable Co Telephone	lication:					
Telephone Accounts Payable Co Telephone  5. Credit app	lication:					



### 6. Trade references:

1. Company name		
Address		
Contact person	Email	
2. Company name		
Address		
Contact person	Email	
3. Company name		
Address		
Contact person	Email	

#### Pls. attach the following documents:

- 1) Recent Copy of valid Tax Card
- 2) Recent Copy of valid Trade registry
- 3) Bank authenticated letter confirming the authorized signature
- 4) Bank letter stating the non-rejection of any cheques during the last six months
- 5) Copy of owners or partners ID Card
- 6) Last 2 years audited financial statements and its disclosures.
- 7) Last internal position of the financial statements.
- 8) Tax position letter signed from the auditor.

### **Undertaking**

We, hereby, state that the above provided information are accurate and correct Name of authorized signatory

Signature

**Company Stamp** 

**Note: Standard Credit facilities:** 

First 2 orders are to be paid in advance 50% down payment and 50% NET 30 days upon delivery Payment in same invoice currency.